

Position Description

Long Point Camp



DOING THE
MOST GOOD™

Position Title: Chief Counselor
Department: Leadership/Program
Classification: Seasonal

Position Summary:

As a Chief Village Leader to oversee, supervise, support, empower, and encourage village leaders and the counseling staff through excitement, example, and enforcement of camp and counseling guidelines. To mediate between counselors and village leaders. This position is directly supervised by the Assistant Camp Director.

Responsibility to Campers:

1. To supervise health and safety of campers and in the safeguarding of personal belongings of campers.
6. To consult separately (but not in an isolated, 1 on 1 setting) with any children in assigned village who exhibit special behavioral or emotional concerns.
7. To maintain and submit accurate statistics as assigned.

Responsibility to Counselors:

1. To oversee the training of Float Counselors.
3. To provide an ear for guidance, counseling, determined activities.
5. To assist village leaders with village devotions, overseeing children in the cabin, and helping with their personal needs.
6. To encourage personal and small group prayer and devotional times.
7. To assist during orientation as needed, to prepare counseling staff for the up-coming season
8. To evaluate the skills and abilities of each village leader. To give a written report of each to the Assistant Camp Director at the end of the summer.
9. To ensure accurate completion of weekly camper evaluations, and to promptly review each evaluation before turning them in to the Assistant Camp Director.

Program Support:

1. To assist with preparation and leading of evening devotions and morning Radical about God (R.A.G) times.
2. To make sure that rainy day boxes are used in cabins.
3. To alert Assistant Camp Director of counselors' and village leaders needs.
4. To assist in the preparation of evening program as assigned by the Program Director
5. To assist in direction of campers and staff in the event of an emergency, such as fire or a lost camper, as well as in weekly fire and lost camper drills.

General Responsibilities:

1. To maintain personal appearance and adhere to all personal policies and practices as presented in the Long Point Camp Staff Manual
2. To punctually attend all camp-wide programs, such as evening programs, meals, and vespers, that do not conflict with specific job responsibilities, and to assist with camper supervision during these programs.
3. To support and assist in the program planning and other camp wide activities as assigned.
5. All other duties as assigned.

Minimum Job Requirements:

1. Must be a spiritually and emotionally mature individual.
2. Must have at least two years camping experience, at least one of which as a counselor.
3. Must have strong leadership, supervision, and teaching skills.

Signature of Employee

Date

Signature of Camp Director

Date

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